

# Invitation to Apply for Adjunct Faculty Positions

Dear [Recipient's Name],

We are excited to announce the recruitment for adjunct faculty positions in the [Department Name] at [Institution Name]. We are seeking qualified candidates to join our team in providing exceptional education to our students.

Available part-time roles include:

- [Course Title 1]
- [Course Title 2]
- [Course Title 3]

We invite you to submit your application if you meet the following qualifications:

- A Master's degree or higher in [Relevant Field]
- Teaching experience in higher education
- Strong communication skills

Please send your resume, cover letter, and references to [Email Address] by [Application Deadline]. We look forward to reviewing your application and the possibility of having you as part of our academic team.

Thank you for considering this opportunity.

Best regards,

[Your Name]  
[Your Title]  
[Institution Name]  
[Contact Information]