

Application for Teaching Assistant Position

To,

The Hiring Committee,
[Department Name]
[University Name]
[University Address]

[Date]

Dear Members of the Hiring Committee,

I am writing to formally apply for the Teaching Assistant position in the [Specific Course/Department Name] at [University Name], as advertised on [where you found the position]. I am currently a [Your Year, e.g., second-year] graduate student in [Your Program] and am eager to contribute to your esteemed department.

Throughout my academic career, I have developed a strong foundation in [Relevant Subjects/Skills] which I believe aligns well with the requirements of this role. My previous experience as a [Previous Relevant Position, if applicable] has equipped me with the necessary skills to assist in course management, facilitate discussions, and provide academic support to students.

I am particularly impressed by [mention any specific program, faculty, or teaching philosophy of the department], and I am excited about the opportunity to work alongside knowledgeable faculty and engage with students who are passionate about learning.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the [Course/Department Name]. I am available for an interview at your convenience and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]