

# Application for Graduate Teaching Assistantship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Graduate Teaching Assistantship position in the [specific department or program] at [University Name] for the [specific semester/year]. I am currently pursuing my [Master's/Doctoral] degree in [Your Major] and believe that my academic background and teaching experience make me a suitable candidate for this position.

I have a strong foundation in [specific subjects or areas] and have had the opportunity to assist in teaching [specific courses]. This experience has not only enhanced my understanding of [subject matter], but has also allowed me to develop valuable skills in lesson planning, student engagement, and effective communication.

I am enthusiastic about the opportunity to contribute to the academic development of undergraduate students while furthering my own research interests. I am particularly drawn to [mention any specific teaching methodologies, courses, or faculty members at the university that interest you].

Enclosed with this letter are my resume and transcripts for your review. I would be grateful for the opportunity to discuss my application further and explore how my background and interests align with the goals of your department.

Thank you for considering my application. I look forward to the possibility of contributing to [University Name] as a Graduate Teaching Assistant.

Sincerely,

[Your Name]