

Disciplinary Hearing Notification

Date: [Insert Date]

To: [Student Name]

Student ID: [Insert Student ID]

Department: [Insert Department Name]

Dear [Student Name],

This letter is to formally notify you that a disciplinary hearing has been scheduled regarding the allegations against you. The details of the hearing are as follows:

- **Date:** [Insert Hearing Date]
- **Time:** [Insert Hearing Time]
- **Location:** [Insert Location]
- **Panel Members:** [Insert Names of Panel Members]

The purpose of this hearing is to discuss the following allegations:

- [Insert Allegation 1]
- [Insert Allegation 2]
- [Insert Allegation 3]

You are entitled to bring a support person and to present evidence on your behalf. Please confirm your attendance by [Insert Confirmation Deadline].

If you have any questions or require further information, do not hesitate to contact me at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Position]

[University Name]