

Academic Misconduct Warning

Date: [Insert Date]

To: [Student's Name]

Student ID: [Student ID]

Course: [Course Name]

Instructor: [Instructor's Name]

Dear [Student's Name],

This letter serves as a formal warning regarding an incident of academic misconduct that has been reported in relation to your conduct in [specific course or examination]. The nature of the misconduct includes [brief description of the misconduct, e.g., plagiarism, cheating, etc.].

We take issues of academic integrity very seriously and want to ensure that you are aware of the implications of your actions. As per the institution's academic integrity policy, such actions can result in serious consequences, including fines or disciplinary actions.

You have the right to respond to this warning and provide any explanations or context concerning the incident. We encourage you to meet with your instructor to discuss this matter further.

Please be advised that any further misconduct may result in more severe penalties, up to and including expulsion from the institution.

We hope that you understand the importance of maintaining academic integrity and that you will take this warning seriously.

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]