

Notification of Academic Integrity Violation

Date: [Insert Date]

To: [Student's Name]

Student ID: [Student ID]

Course: [Course Name]

Instructor: [Instructor Name]

Dear [Student's Name],

We are writing to inform you that an academic integrity violation has been identified in your recent submission for [specific assignment or exam name] in the course [Course Name]. The violation has been investigated and it has been determined that your actions [briefly describe the nature of the violation, e.g., plagiarism, cheating].

As a result of this violation, the following actions will be taken:

- [Specify the consequence, e.g., a failing grade for the assignment, a formal reprimand, etc.]
- [Any additional actions, e.g., required attendance in an integrity seminar, etc.]

You have the right to appeal this decision. If you wish to do so, please provide your appeal in writing to [appeal process or designated office] by [appeal deadline].

If you have any questions regarding this notification or the process, please do not hesitate to contact me directly at [Instructor's Email] or [Phone Number].

Sincerely,

[Instructor's Name]

[Institution Name]