

Academic Integrity Committee Meeting Outcome

Date: [Insert Date]

To: [Recipient's Name]

From: Academic Integrity Committee

Subject: Outcome of Academic Integrity Investigation

Dear [Recipient's Name],

We are writing to inform you of the outcome of the Academic Integrity Committee meeting that took place on [Insert Date].

After a thorough review of the evidence and discussions regarding the alleged academic integrity violation concerning [briefly describe the incident], the committee has reached the following conclusion:

Outcome: [Insert outcome - e.g., "No violation found" or "Violation found: sanctions to be imposed"]

If sanctions have been applied, they are as follows:

- [Sanction 1]
- [Sanction 2]
- [Sanction 3]

Please be advised that you have the right to appeal this decision. If you wish to do so, please submit your appeal to [insert appeal submission details] within [insert time frame].

Thank you for your attention to this matter. If you have any questions regarding this outcome, please do not hesitate to contact us.

Sincerely,

[Your Name]
Chair, Academic Integrity Committee
[Institution Name]