

Request for Extension of Student Visa

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To,
The Visa Officer
[University Name]
[University Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am [Your Name], a student pursuing [Your Degree Program] at [University Name], currently holding a student visa (Visa No: [Insert Visa Number]). I am writing to formally request an extension of my student visa.

The reason for this request is that I am currently engaged in a research project titled "[Title of Research Project]," which has encountered unexpected delays due to [briefly explain the reason, e.g., data collection issues, sourcing participants, etc.]. I believe that an extension of my visa will allow me to complete this important research effectively.

As per the university regulations, an extension is critical for me to fulfill my research obligations, and I am committed to complying with all the necessary requirements.

I have enclosed all relevant documents, including my current visa, a letter from my research supervisor, and any additional supporting documents.

Thank you for considering my request. I would greatly appreciate your assistance in this matter.

Sincerely,
[Your Name]
[Your Student ID]