

Letter of Submission for Research Ethics Evaluation

Date: [Insert Date]

To: [Ethics Review Board Name]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear Members of the Ethics Review Board,

I am writing to submit my research proposal entitled "[Insert Research Title]" for ethical evaluation. This research aims to [briefly describe the aim of the research].

The project will involve [briefly describe methodology and participant involvement]. I have taken all necessary precautions to ensure the protection of participants' rights and confidentiality.

Enclosed with this letter, you will find the following documents for your review:

- Research Proposal
- Informed Consent Form
- Survey/Interview Questions
- Sample Recruitment Materials

I appreciate your attention to this submission and look forward to your feedback. Should you have any questions or require additional information, please do not hesitate to contact me at [Your Email] or [Your Phone Number].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position]

[Department]

[Institution Name]

[Your Address]

[City, State, Zip Code]