Ethical Compliance Application

Date: [Insert Date]

To: [Institutional Review Board/Committee Name]

From: [Your Name]

[Your Position/Title]

[Your Department]

[Your University]

Email: [Your Email]

Phone: [Your Phone Number]

Subject: Application for Ethical Compliance for Research Study

Dear [Committee Members/Chair Name],

I am writing to formally submit my application for ethical compliance regarding the research study titled "[Title of Your Research Study]." This study aims to [briefly describe the purpose of the research].

The anticipated start date of the study is [Insert Date], and it is estimated to conclude by [Insert Date]. The study will involve [briefly describe the methodology and subjects involved].

In conducting this research, I assure you that I will adhere to all ethical standards, including obtaining informed consent from participants, ensuring their confidentiality, and maintaining integrity in the research process.

Attached to this application are the following documents:

- Research Proposal
- Informed Consent Form
- Data Collection Instruments
- Recruitment Materials

Please do not hesitate to reach out if you require any further information or clarification. I appreciate your consideration of my application and look forward to your response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Department]

[Your University]