

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Escalation of Insurance Claim #[Claim Number]

Dear [Customer Service Manager's Name],

I hope this message finds you well. I am writing to formally escalate my insurance claim #[Claim Number] regarding [briefly describe the nature of the claim] due to ongoing customer service issues that I have encountered.

Despite multiple attempts to resolve the matter through your customer service team, I have faced significant delays and lack of communication which have added to my frustration. I believe that my claim deserves attention and resolution, and I would appreciate your assistance in expediting this process.

Details of my claim:

- **Claim Number:** [Claim Number]
- **Date of Incident:** [Date]
- **Type of Claim:** [Type]
- **Previous Communications:** [Brief summary of communications]

I kindly request an update on the status of my claim at your earliest convenience. My hope is to resolve this issue promptly and amicably.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]