

# Application for Temporary Health Absence

Date: [Insert Date]

To,

The Registrar,  
[University Name]  
[University Address]

Dear [Registrar's Name],

I am writing to formally request a temporary health absence from my studies at [University Name] due to medical reasons. I have been facing health challenges that require my immediate attention and cannot be effectively managed while attending classes.

I kindly request that my absence be considered starting from [Start Date] to [End Date]. I have attached a medical certificate from my healthcare provider for your reference.

During my absence, I will make every effort to keep up with my coursework and assignments. I would appreciate any guidance you can offer regarding maintaining my academic standing during this time.

Thank you for considering my request. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Student ID]  
[Your Course/Program]  
[Your Contact Information]