

# Regret for University Event Invitation

Date: [Insert Date]

Dear [Organizer's Name],

I hope this message finds you well. I am writing to express my sincere gratitude for your invitation to the [Event Name] on [Event Date]. It is truly an honor to be considered for such an occasion.

However, I regret to inform you that I will be unable to attend due to [brief reason - e.g., a prior commitment]. I was looking forward to the event and interacting with fellow participants, but unfortunately, I cannot rearrange my schedule at this time.

Thank you once again for the invitation. I hope the event is a resounding success and that everyone enjoys themselves. Please keep me in mind for future events, as I would love the opportunity to participate.

Best regards,

[Your Name]

[Your Position/Title]

[Your Contact Information]