

Conditional Acceptance Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have been conditionally accepted to participate in the upcoming university panel discussion titled "[Insert Discussion Title]" scheduled for [Insert Date]. This event will take place at [Insert Location].

Your participation is contingent upon fulfilling the following conditions:

- [Condition 1]
- [Condition 2]
- [Condition 3]

Please confirm your acceptance of this conditional offer by [Insert Deadline Date]. Once the conditions have been met, we will provide you with further details regarding the panel discussion.

We look forward to your valuable contributions to the discussion.

Best regards,

[Your Name]

[Your Title]

[University/Organization Name]

[Contact Information]