

# Letter of Appeal for Housing Assignment

Date: [Insert Date]

To: [Housing Office/University Name]

Address: [University Address]

Dear [Housing Office/Committee Name],

I hope this letter finds you well. My name is [Your Name], and I am a [Your Year, e.g., sophomore] student at [Your University Name] majoring in [Your Major]. I am writing to formally appeal my housing assignment for the academic year [Insert Year].

Upon receiving my housing assignment, I was [briefly explain your concerns regarding the assignment, e.g., the location, living conditions, roommate situation, etc.]. Given my [explain any special circumstances, such as medical conditions, personal situations, etc.], I believe that a reconsideration of my housing assignment is warranted.

I kindly request that my situation be reviewed, and if possible, I would appreciate any alternative housing options that may be available. I am committed to my studies and wish to ensure that my living arrangements support my academic success and overall well-being.

Thank you for your time and consideration. I look forward to your response. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Student ID]

[Your Address]