

# Letter of Justification for Course Exemption

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

I am writing to formally request an exemption from the course [Course Name/Code] as part of my program at [University Name], based on my recent study abroad experience at [Host University/Program Name] from [Start Date] to [End Date].

During my time abroad, I successfully completed the following courses that closely align with the curriculum of [Course Name]:

- [Course Title 1] - [Brief Description]
- [Course Title 2] - [Brief Description]

The knowledge and skills gained during these courses have provided me with a comprehensive understanding of the subject matter, equivalent to or surpassing that of [Course Name]. I have attached my transcripts and syllabi for your review.

I believe that granting this exemption will not only benefit my academic progress but also allow me to focus on other advanced courses that complement my degree. I appreciate your consideration and look forward to your positive response.

Sincerely,

[Your Name]

[Your Student ID]