

Financial Aid Review Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Office of Financial Aid

[University/College Name]

[Office Address]

[City, State, Zip Code]

Dear Financial Aid Officer,

I hope this letter finds you well. I am writing to formally request a review of my financial aid package for the [academic year/semester] due to special circumstances that have recently affected my financial situation.

Recently, [briefly explain your special circumstance, e.g., job loss, medical expenses, family crisis]. This unforeseen situation has significantly impacted my ability to meet my educational expenses and has led to increased financial strain.

As a result of these changes, my [family income/financial situation] has changed, and I kindly ask that you consider this information in reassessing my financial aid eligibility. I have attached any relevant documentation to support my request.

I greatly appreciate your time and consideration of my circumstances. I am committed to my education at [University/College Name] and am hopeful for your understanding and support.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Student ID]