

Financial Assistance Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[University Name]

[Office of Financial Aid]

[University Address]

[City, State, Zip Code]

Dear [Financial Aid Officer's Name],

I hope this letter finds you well. My name is [Your Name], and I am an international student pursuing a [Degree Program] at [University Name]. I am writing to formally request financial assistance due to [brief explanation of your financial circumstances, e.g., unexpected expenses, loss of income, etc.].

As an international student, I have been diligently managing my finances to cover tuition and living expenses. However, [provide more details about your situation and any specific hardships you are facing]. This situation has made it increasingly difficult for me to maintain my studies without additional support.

I have explored various options, but I am now turning to you for assistance. I am committed to my education and would appreciate any information about scholarships, grants, or emergency funds available to students in my position.

Thank you for considering my request. I am hopeful for your understanding and support. Please let me know if you require any additional information or documentation to assist with my request.

Sincerely,

[Your Name]

[Student ID Number]