

Financial Aid Appeal Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Office of Financial Aid

[University Name]

[University Address]

[City, State, Zip Code]

Dear Financial Aid Officer,

I hope this letter finds you well. I am writing to formally appeal the financial aid decision I received for the [specific graduate program name] for the [academic year/term]. I am grateful for the support I have received thus far but unfortunately, I am facing unforeseen financial challenges that I believe warrant reconsideration of my financial aid package.

Since my application, my financial situation has changed due to [briefly explain the reason, e.g., loss of employment, medical expenses, family circumstances]. This change has put a significant strain on my ability to fund my education. I am committed to my studies and have maintained a [GPA or academic achievement] which reflects my dedication to my academic and professional goals.

I am requesting a review of my financial aid award and would greatly appreciate any assistance that the Office of Financial Aid can provide. I have attached relevant documentation to support my appeal, including [list any included documents, e.g., tax returns, medical bills, etc.].

Thank you for considering my appeal. I look forward to your response and am hopeful for the opportunity to continue my studies at [University Name].

Sincerely,

[Your Name]

[Your Student ID Number]