

Letter of Recommendation

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[University Admissions Office]
[University Name]
[University Address]
[City, State, Zip Code]

Subject: Recommendation for Deferment of Admission

Dear Admissions Committee,

I am writing to recommend [Student's Full Name] for a deferment of their admission to [University Name] for the [specific program] due to their planned travel commitments.

[Student's First Name] has been accepted to our esteemed institution, and I believe that their decision to travel, specifically to [briefly describe travel plans], will greatly enhance their personal and academic growth. This experience will provide them with unique insights, cultural understanding, and exposure to [relevant skills or knowledge].

In my capacity as [Your Position] at [Your Institution/Organization], I have had the pleasure of working with [Student's First Name] for [duration]. They have consistently demonstrated exceptional dedication to their studies and an eagerness to explore the world beyond the classroom. The experiences gained during their travels would undoubtedly enrich their contributions to our academic community upon their return.

Therefore, I wholeheartedly support [Student's First Name]'s request for deferment and believe that the skills and perspectives they will acquire during this travel will greatly benefit not only themselves but also the [University Name] community.

Thank you for considering this recommendation. Should you have any questions or require further information, please feel free to contact me.

Sincerely,

[Your Name]
[Your Position]
[Your Institution/Organization]