

Letter of Inquiry for Study Deferment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[University Name]

[Office of Admissions or Relevant Department]

[University Address]

[City, State, Zip Code]

Dear [Admissions Officer's Name],

I hope this message finds you well. I am writing to formally inquire about the process of deferring my studies at [University Name] due to unforeseen financial difficulties.

As a student of [Program Name] with student ID [Your Student ID], I have encountered significant financial challenges that have impacted my ability to continue my education at this time. Despite my efforts to secure funding, I find myself in a position where I must request a deferment of my studies.

I would greatly appreciate any guidance you can provide regarding the deferment process, including any necessary documentation or deadlines I should be aware of. Additionally, I would like to know if there are any options available for financial support or resources that could assist me during this period.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]