

Property Damage Insurance Claim

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for property damage under my insurance policy [Policy Number]. The incident occurred on [Date of Incident] at my property located at [Property Address].

Details of the Incident:

- Date of Incident: [Date]
- Description of Damage: [Describe the damage and circumstances]
- Estimated Cost of Repair: [Amount]

I have attached all relevant documentation, including photographs, repair estimates, and a copy of the police report (if applicable). Please let me know if you require any additional information or documentation to process my claim.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]