

University Offer Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[University Name]

[Department/Admissions Office]

[University Address]

[City, State, Zip Code]

Dear [Admissions Committee/Specific Person's Name],

I am writing to formally acknowledge the receipt of my admission offer to [Program Name] at [University Name]. I am honored to have been selected and appreciate the opportunity to join such a prestigious institution.

I look forward to reviewing the details and requirements outlined in your offer and will respond with my decision by the indicated deadline. Thank you once again for this incredible opportunity.

Best regards,

[Your Name]