

Cockpit Guest Visit Guidelines Compliance

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Name]

Subject: Compliance with Cockpit Guest Visit Guidelines

Dear [Recipient's Name],

We are pleased to welcome you for a visit to our cockpit. To ensure a safe and enjoyable experience, we kindly ask that you adhere to the following guidelines:

- All guests must be accompanied by a qualified crew member at all times.
- Please remain seated in the designated guest area when the aircraft is in operation.
- Maintain silence during critical phases of flight, including takeoff and landing.
- Do not touch any cockpit controls or equipment without permission.
- Familiarize yourself with the safety protocols before the visit.

We appreciate your cooperation in ensuring a safe environment. If you have any questions regarding these guidelines, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]