

Cockpit Access Rules Recognition

Date: [Insert Date]

To: [Employee Name]

From: [Supervisor/Manager Name]

Subject: Acknowledgment of Cockpit Access Rules

Dear [Employee Name],

This letter serves to confirm that you have received and acknowledged the cockpit access rules. It is imperative that all personnel adhere to the following guidelines to ensure the safety and security of our flight operations:

1. Access to the cockpit is restricted to authorized personnel only.
2. All individuals entering the cockpit must undergo security screening.
3. Maintain professionalism and follow all established protocols while in the cockpit.
4. Report any suspicious behavior or breaches of protocol immediately.

Your signature below indicates that you understand and accept these rules:

[Employee Signature]

Date: _____

Sincerely,

[Supervisor/Manager Name]

[Title]