

Insurance Claim Settlement Acknowledgment

Date: [Insert Date]

Claim Number: [Insert Claim Number]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

Dear [Insurance Adjuster's Name],

I am writing to formally acknowledge the settlement of my insurance claim referenced above. I appreciate your prompt attention to this matter and the assistance provided throughout the claims process.

As per your communication on [Insert Date of Settlement Communication], I accept the settlement amount of [Insert Amount]. This settlement will aid in covering the losses incurred due to [Briefly state the reason for the claim].

Thank you once again for your support and professionalism. Should you need any further information or documentation, please do not hesitate to contact me.

Sincerely,
[Your Name]