

Travel History Discrepancy Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Institution's Name]
[Institution's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to address a discrepancy in my travel history that has arisen during my academic application process. I recently submitted my application for [specific program or position], and I would like to clarify certain details regarding my travel history.

Upon reviewing my records, I noticed that the following travels were not accurately reflected in my application:

- [Travel Date 1] - [Destination 1]
- [Travel Date 2] - [Destination 2]

This discrepancy occurred due to [brief explanation of the reason for the discrepancy]. I would like to assure you that I have taken the necessary steps to correct this and ensure that my travel history is accurately represented.

I appreciate your understanding and assistance in resolving this matter. Should you require any further information or documentation, please feel free to contact me at your convenience.

Thank you for your attention to this issue.

Sincerely,

[Your Name]