

Boarding Pass Correction Request

Date: [Insert Date]

To: [Airline Customer Service]

Subject: Request for Boarding Pass Correction - Seat Preference Update

Dear Customer Service Team,

I hope this message finds you well. I am writing to request a correction to my boarding pass for my upcoming flight.

Flight Details:

- **Passenger Name:** [Your Full Name]
- **Flight Number:** [Flight Number]
- **Departure Date:** [Departure Date]
- **From:** [Departure City]
- **To:** [Destination City]

Unfortunately, my seat preference was not reflected on my boarding pass. I would like to request an update to my seat assignment to [Specify Seat Preference, e.g., aisle, window, etc.].

I appreciate your immediate attention to this matter, and I look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Full Name]

[Your Contact Information]

[Your Frequent Flyer Number (if applicable)]