

Request for Boarding Pass Correction

To: Customer Service

Date: [Insert Date]

Dear Sir/Madam,

I hope this message finds you well. I am writing to request a correction on my boarding pass for my upcoming flight.

Details of my booking are as follows:

- Passenger Name: [Your Name]
- Flight Number: [Flight Number]
- Original Departure Time: [Incorrect Time]
- Correct Departure Time: [Correct Time]
- Booking Reference: [Booking Reference]

Upon reviewing my boarding pass, I noticed that the departure time is incorrect. I would appreciate it if you could update my boarding pass to reflect the correct departure time as mentioned above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]