

# Vaccination Requirement Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to confirm that as part of our safety policies for the upcoming public gathering scheduled on [Insert Date of Event], all attendees are required to provide proof of vaccination against [Insert Disease, e.g., COVID-19]. This measure is in place to ensure the health and safety of all participants.

Please bring your vaccination card or digital proof of vaccination to the event. If you have any questions or require further assistance, feel free to contact us at [Insert Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]