

Travel Handbag Rules and Regulations Summary

Date: [Insert Date]

To Whom It May Concern,

Please find below a summary of the rules and regulations regarding travel handbags:

1. Size and Dimensions

- Maximum dimensions: 22 x 14 x 9 inches
- Must fit under the seat in front of you

2. Content Restrictions

- No sharp objects (scissors, knives, etc.)
- Liquids must be in containers of 3.4 ounces or less
- All liquids must be placed in a quart-sized clear plastic bag

3. Personal Items

- One personal item allowed in addition to a handbag (e.g., purse, laptop bag)
- Must be stored securely during the flight

4. Security Screening

- All handbags must be placed on the conveyor belt for screening
- Items in the handbag may be inspected by security personnel

For any questions, please refer to the official airport or airline guidelines.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Your Organization]