Travel Handbag Permitted Items Outline

Date: [Insert Date]

To whom it may concern,

This letter serves as a guideline for the items allowed in your travel handbag. Please ensure you adhere to the following outline:

Permitted Items

- **Personal Identification:** Passport, ID card, etc.
- Electronic Devices: Mobile phone, laptop, tablet
- Medication: Prescription medicines and essential medical supplies
- **Toiletries:** Travel-sized toiletries (under 100 ml) in a clear ziplock bag
- Valuables: Jewelry, cash, and important documents
- Snacks: Compact, non-liquid snacks
- **Books/Magazines:** A reading material of your choice

Prohibited Items

- Sharp objects (knives, scissors)
- Flammable substances (lighter fluid, fireworks)
- Liquids exceeding 100 ml (unless purchased at the airport)

We hope this outline helps you prepare for your upcoming travel. If you have any questions, please feel free to reach out.

Sincerely,
[Your Name]
[Your Position]
[Your Contact Information]