

# Re-Engagement Offer Letter

Date: [Insert Date]

To,

[Employee's Name]

[Employee's Address]

Dear [Employee's Name],

We hope this letter finds you well. We want to take a moment to acknowledge the recent feedback and criticism you've brought to our attention. We appreciate your honesty and the opportunity to address your concerns.

After careful consideration of your insights, we are committed to making improvements in our processes and team dynamics. We recognize the value you bring to our organization and would like to extend an offer for you to re-engage with us.

Your skills and experience are highly regarded, and we believe that together we can create a more positive and productive work environment. We would like to discuss potential opportunities for you to rejoin our team, ideally in a capacity that aligns with your strengths and interests.

Please let us know your thoughts by [insert date for response]. We are eager to work collaboratively towards a better future together.

Thank you for your understanding, and we look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Contact Information]