

# Emergency Travel Justification Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request approval for emergency travel due to urgent health-related issues. My [family member/friend/relative], [Name], has recently encountered a serious medical condition that requires my immediate presence for support and assistance.

Details of the situation are as follows:

- **Patient's Name:** [Patient's Name]
- **Diagnosis:** [Medical Condition]
- **Location of Treatment:** [Hospital/Location]
- **Expected Duration of Stay:** [Duration]

Given the circumstances, I am requesting to travel from [Departure Location] to [Destination] on [Proposed Travel Dates]. I assure you that I will keep all necessary documentation and maintain communication throughout this process.

Thank you for your understanding and support during this difficult time. I look forward to your prompt response to this urgent matter.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]

[Your Email]