

Talent Acquisition Process Update

Dear [Candidate's Name],

We hope this message finds you well. We are writing to provide you with an update on your application for the [Job Title] position at [Company Name].

After careful consideration, we are pleased to inform you that you have advanced to the next stage of our hiring process. Our team was impressed with your qualifications and experience, and we would like to invite you for an interview.

Please let us know your availability for the following dates and times:

- [Date 1] at [Time]
- [Date 2] at [Time]
- [Date 3] at [Time]

If none of these options work for you, please feel free to suggest alternative times.

We appreciate your interest in joining [Company Name] and look forward to speaking with you soon.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]