

Travel Insurance Claim Submission

To Whom It May Concern,

I am writing to formally submit my claim for reimbursement under my travel insurance policy, number [Your Policy Number]. I experienced an incident during my recent trip from [Start Date] to [End Date], which has necessitated this claim.

Details of the incident are as follows:

- **Date of Incident:** [Date]
- **Service Provider:** [Name of Provider]
- **Type of Claim:** [Medical, Trip Cancellation, etc.]
- **Amount Claimed:** \$[Amount]

Attached are all relevant documents in support of my claim, including:

- Copy of Travel Insurance Policy
- Receipts/Invoices
- Medical Reports (if applicable)
- Any Additional Documentation

Please let me know if you require any other information to process my claim. I look forward to your prompt response.

Thank you for your assistance.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]