

Duty-Free Allowance Guidelines for Global Journeys

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to provide you with the duty-free allowance guidelines applicable to your upcoming global journey. Please find below the key details regarding your allowances and any restrictions that may apply:

General Duty-Free Allowance

- Alcohol: [Insert Quantity] liters
- Tobacco: [Insert Quantity] cigarettes or [Insert Quantity] grams of tobacco products
- Gifts and Souvenirs: Total value not exceeding [Insert Currency and Amount]

Country Specific Regulations

It is important to note that different countries may have specific rules. Please refer to the guidelines based on your destination:

- [Country Name]: [Insert specific guidelines]
- [Country Name]: [Insert specific guidelines]
- [Country Name]: [Insert specific guidelines]

Important Considerations

When traveling, please ensure you:

- Keep all duty-free purchases sealed.
- Declare any items if the quantity or value exceeds your allowance.

We hope this information helps you during your travels. Should you have any further questions, please do not hesitate to reach out.

Safe travels!

Sincerely,

[Your Name]

[Your Position]

[Your Company]