

# Bereavement Fare Request

Date: [Insert Date]

To: [Airline/Travel Agency Name]

Address: [Airline/Travel Agency Address]

Dear [Recipient's Name],

I am writing to request compassionate fare accommodations for travel related to the memorial services of my [relation, e.g., mother, father, friend], [Name of Deceased], who passed away on [Date of Passing]. The memorial services are scheduled to take place on [Date of Service], in [Location of Service].

In light of this unfortunate event, I kindly ask for your assistance in providing fare discounts or options that could alleviate the financial burden during this difficult time. I can provide any necessary documentation, such as a death certificate or service details, if needed.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]