

# Bereavement Fare Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Airline Name]

[Airline Customer Service Address]

[City, State, Zip Code]

Dear [Airline Customer Service],

I am writing to request a bereavement fare for travel due to the recent passing of my immediate family member, [Insert Name of Deceased], who was my [relation, e.g., mother, father, sibling]. The funeral is scheduled for [Insert Date] in [Insert Location].

I would appreciate any assistance you could provide in offering a bereavement fare for my travel. I am hoping to travel from [Departure City] to [Destination City] on or about [Insert Travel Date].

Attached to this letter are the necessary documents, including the death certificate and the funeral service information.

Thank you for your consideration during this difficult time. I look forward to your prompt response.

Sincerely,

[Your Name]