

Bereavement Fare Request

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Airline/Travel Company Name]
[Company Address]
[City, State, Zip]

Dear [Recipient's Name],

I am writing to request a bereavement fare for travel to attend the funeral of my [relation], [Name of deceased], who passed away on [Date of Death]. The funeral is scheduled for [Date of Funeral] in [Location].

Due to the circumstances, I would greatly appreciate any assistance you can provide regarding discounted fares for my travel. I intend to travel from [Departure City] to [Destination City] on [Travel Dates].

Thank you for considering my request during this difficult time. I look forward to your prompt response.

Sincerely,

[Your Name]