

Inquiry for Premium Class Fare

Dear [Travel Agent's Name],

I hope this message finds you well. My name is [Your Name], and I am representing [Your Company Name]. We are planning to participate in a corporate event, [Event Name], scheduled for [Event Dates], in [Event Location].

We are interested in premium class fares for our team and would appreciate it if you could provide us with the following details:

- Available routes and airlines
- Pricing options for round-trip tickets
- Baggage allowances
- Cancellation and refund policies
- Any additional amenities included with the premium class fare

Could you please send us this information at your earliest convenience? This will greatly assist us in finalizing our travel arrangements.

Thank you for your prompt attention to this matter. We look forward to your response.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]