

Infant Travel Policy Compliance Check

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Recipient Address: [Insert Recipient Address]

Dear [Recipient Name],

We are conducting a compliance check regarding our infant travel policy as part of our commitment to ensure the safety and well-being of our young travelers.

To assist us in this process, we kindly request that you provide the following information:

- Travel itinerary for the infant, including dates and destinations.
- Proof of age for the infant (e.g., birth certificate or passport).
- Confirmation of seating arrangements and accommodations that comply with our travel policy.

Please submit the requested information by [Insert Deadline]. If you have any questions or require assistance, feel free to reach out to us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]