

Travel Advisory: Weather-Related Flight Changes

Date: [Insert Date]

Dear [Passenger's Name],

We hope this message finds you well. We are writing to inform you of potential changes to your upcoming flight due to adverse weather conditions.

Your flight [Flight Number] scheduled for [Date] from [Departure City] to [Destination City] is currently subject to delay or cancellation. We are closely monitoring the situation and will keep you updated as more information becomes available.

For your convenience, we recommend checking our website or mobile app for real-time updates regarding your flight status. In case of alterations, we will assist you in rebooking your travel arrangements.

Thank you for your understanding and patience in this matter. Should you have any questions, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Sincerely,

[Your Name]

[Your Position]

[Airline Name]

[Contact Information]