

# Refund Inquiry Following Insurance Policy Cancellation

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Insurance Company Name  
Insurance Company Address  
City, State, Zip Code

Dear [Insurance Company Name] Customer Service,

I am writing to inquire about the status of my refund following the cancellation of my insurance policy (Policy Number: [Your Policy Number]) on [Cancellation Date]. As of today, I have not received any confirmation regarding the refund process or an estimated timeline for the return of the premium.

I would appreciate any information you could provide regarding this matter. If there are any forms or further actions required on my part to expedite the refund, please let me know.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]