

Airport Lounge Access Request

Date: [Insert Date]

To Whom It May Concern,

I am writing to request access to the airport lounge during my upcoming travel, as a member of [Loyalty Program Name] with membership ID [Insert Membership ID].

Details of my upcoming travel are as follows:

- **Flight Number:** [Insert Flight Number]
- **Date of Travel:** [Insert Date]
- **Departure Airport:** [Insert Departure Airport]
- **Arrival Airport:** [Insert Arrival Airport]

As a loyal member of your program, I would greatly appreciate your consideration of my request for lounge access on this travel date.

Thank you for your time and assistance. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]