

Request for Extra Baggage Fee Exemption

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear [Airline Customer Service],

I am writing to formally request an exemption for the extra baggage fees associated with my upcoming flight [Flight Number] scheduled for [Date of Flight]. Due to [brief explanation of reason, such as medical condition, relocation, etc.], I find it necessary to travel with additional luggage that exceeds the airline's standard allowance.

I understand your policies regarding baggage fees, but I respectfully ask for your consideration in this matter. Attached are any supporting documents that may assist in reviewing my request.

Thank you for your time and understanding. I look forward to your prompt response.

Best regards,

[Your Signature]

[Your Printed Name]