

Appeal for Reimbursement of Extra Baggage Fees

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request a reimbursement for the extra baggage fees I incurred during my recent flight with [Airline Name] on [Flight Date], with the flight number [Flight Number].

Due to [reason for extra baggage, e.g., unexpected items, family emergency], I was required to bring additional luggage which resulted in an extra charge of [amount charged]. I believe this fee should be waived under the circumstances.

Attached are the relevant documents, including my flight itinerary and the receipt for the baggage fee. I kindly ask you to review my request and consider reimbursing the charges as a gesture of goodwill.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]