

# Group Booking Discount Request

Date: [Insert Date]

To: [Conference Organizer's Name]

[Conference Organizer's Position]

[Conference Name]

[Conference Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Conference Organizer's Name],

We hope this message finds you well. We are writing to inquire about the possibility of a group booking discount for our attendance at the upcoming [Conference Name] scheduled from [Start Date] to [End Date].

Our group consists of [Number of Participants] members from [Your Organization/Company Name]. We are eager to participate and believe that attending this conference will greatly benefit our team in terms of both learning and networking.

We understand that many conferences offer discounts for group bookings, and we would appreciate any information you could provide regarding the potential for a group rate or discount. If applicable, please let us know the minimum number of attendees required to qualify for such a discount.

Thank you for considering our request. We look forward to your positive response and are excited about the opportunity to attend [Conference Name].

Best regards,

[Your Name]

[Your Position]

[Your Organization/Company Name]

[Your Phone Number]

[Your Email Address]