

Dispute Letter for Incorrect Airline Fare Charge

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Airline Name]

[Airline Address]

[City, State, ZIP Code]

Dear Customer Service,

I am writing to formally dispute an incorrect charge on my recent airline ticket booking with [Airline Name].

Details of the booking are as follows:

- Passenger Name: [Insert Passenger Name]
- Flight Number: [Insert Flight Number]
- Date of Travel: [Insert Date]
- Booking Reference: [Insert Booking Reference]
- Amount Charged: [Insert Incorrect Charge Amount]

The amount charged to my credit card was [Insert Incorrect Charge Amount], which differs from the advertised fare of [Insert Advertised Fare]. I kindly request that you review my case and rectify this error at your earliest convenience.

Attached to this letter are supporting documents, including my booking confirmation and the fare advertisement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]