

# Request for Compensation Due to Denied Boarding

Your Name

Your Address

Your City, State, Zip Code

Your Email Address

Your Phone Number

Date

Customer Service Department

Airline Name

Airline Address

City, State, Zip Code

Dear Customer Service Team,

I am writing to formally request compensation for denied boarding on my recent flight with your airline. My flight details are as follows:

- Flight Number: [Flight Number]
- Date of Travel: [Date]
- Departure City: [Departure City]
- Destination City: [Destination City]

Despite arriving at the airport well ahead of the check-in deadline, I was denied boarding due to [brief reason if known]. This experience caused significant inconvenience and additional expenses, which I believe warrants compensation as per your company's policy.

I would appreciate your prompt response to my request. I can be reached at [Your Phone Number] or [Your Email Address]. Thank you for addressing this matter swiftly.

Sincerely,

[Your Name]